

**Accreditation Council for  
Graduate Medical  
Education**

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June 09, 2015

Alan I Leibowitz, MD  
Designated Institutional Official/Associate Dean  
University of Arizona College of Medicine - Phoenix  
550 E. Van Buren St.  
Phoenix, AZ 85004



Dear Mr. Leibowitz,

The Institutional Review Committee (IRC), functioning in accordance with the policies and procedures of the Accreditation Council for Graduate Medical Education (ACGME), has reviewed the application for accreditation submitted by the following institution:

University of Arizona College of Medicine - Phoenix  
University of Arizona College of Medicine - Phoenix  
Phoenix, AZ

Institution: 8000301095

Based on all of the information available at its recent meeting, the Review Committee conferred the following action:

Status: Initial Accreditation  
Effective Date: 07/01/2014  
Approximate Next Site Visit: 05/01/2017

**AREAS NOT IN COMPLIANCE (Citations)**

The Review Committee cited the following areas as not in substantial compliance with the ACGME's Institutional Requirements for Graduate Medical Education:

**NEW CITATIONS**

**Sponsoring Institution | Since: 05/04/2015 | Status: New**

Structure for Educational Oversight, Sponsoring Institution (Institutional Requirement I.A.5.a)  
The Sponsoring Institution must identify a Designated Institutional Official (DIO) [as] the individual who, in collaboration with a Graduate Medical Education Committee (GMEC), must have authority and responsibility for the oversight and administration of the Sponsoring Institution's ACGME-accredited programs, as well as responsibility for ensuring compliance with the ACGME Institutional, Common, and specialty/subspecialty-specific Program Requirements. (Core)

The reporting relationship for the GMEC described in the Initial Institutional Application (IIA) is not aligned with Attachment—Organizational Chart #1. Although described as an administrative committee in the College of Medicine, the relationship of the GMEC to the administrative structure of the College of Medicine is not depicted in Organizational Chart #1. Therefore, the source from which the GMEC receives its appropriate authority and responsibility for oversight and administration of the Sponsoring Institution's ACGME-accredited programs is not explicit. (IIA, p. 2; Q2; Attachment-Organizational Chart #1)

**GMEC | Since: 05/04/2015 | Status: New**

Educational Oversight, GMEC—Annual Institutional Review, Institutional Requirements I.B.5, I.B.5.b)

The GMEC must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR). (Outcome) The AIR must include monitoring procedures for action plans resulting from the review. (Core)

The description of the Sponsoring Institution's AIR process does not include procedures for how the GMEC will monitor action plans results from the AIR. The description in Q3 appears to rely solely on program monitoring. (IIA, Q3; Attachment—AIR Performance Indicators)

**GMEC | Since: 05/04/2015 | Status: New**

Institutional Resources, Program Administration (Institutional Requirement I.B.1)  
[The Sponsoring Institution, in collaboration with each ACGME-accredited program, must ensure that] program directors have sufficient financial support and protected time to effectively carry out their educational, administrative, and leadership responsibilities as described in the Institutional, Common, and specialty/subspecialty-specific Program Requirements. (Core)

The process by which the Sponsoring Institution will ensure that program directors receive sufficient financial support and protected time to effectively fulfill their educational, administrative, and leadership responsibilities is unclear. The IIA, Q6, repeats the elements included in the relevant Common and specialty-specific Program Requirements and does not provide an explanation of how these responsibilities will be fulfilled by the Sponsoring Institution. The Institutional Review Committee noted that resources to support protected time for program directors was not mentioned specifically in the Sponsoring Institution's explanation of how it will provide sufficient financial support for program directors (IIA, Q6)

**Program Administration | Since: 05/04/2015 | Status: New**

Institutional Resources, Program Administration (Institutional Requirement II.B.)  
[The Sponsoring Institution, in collaboration with each ACGME-accredited program, must ensure that] resources, including space, technology, and supplies, are available to provide effective support for ACGME-accredited programs. (Core)

The Sponsoring Institution did not provide an adequate explanation of how it will ensure the availability of adequate resources, including space, technology, and supplies, for its ACGME-accredited programs. (IIA, Q6)

**Resident/Fellow Forum | Since: 05/04/2015 | Status: New**

Resident/Fellow Forum (Institutional Requirement II.C.2)  
Residents/fellows must have the option, at least in part, to conduct their forum without the DIO, faculty members, or other administrators present. (Core)

It is not apparent that residents and fellows will have the opportunity to conduct their forum without the presence of the DIO or other administrative personnel. (IIA, Q7)

**Resident Engagement | Since: 05/04/2015 | Status: New**

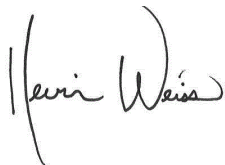
Resident/Fellow Learning and Working Environment, Resident Supervision (Institutional Requirement III.B.4.a)

The Sponsoring Institution must oversee supervision of residents/fellows consistent with institutional and program-specific policies. (Core)

The Sponsoring Institution did not provide an explanation of how it will oversee resident supervision in the context of institutional policies. The response refers only to supervision at the program level. (IIA, Q15)

The ACGME must be notified of any major changes in the organization of the institution. When corresponding with the ACGME, please identify the institution by name and number as indicated above. Changes in participating sites and changes in leadership must be reported to the Review Committee using the ACGME Accreditation Data System.

Sincerely,

A handwritten signature in black ink that reads "Kevin Weiss". The signature is written in a cursive style with a large initial "K" and a distinct "W".

Kevin Weiss

Institutional Review Committee  
(312) 755-7402  
kweiss@acgme.org

Participating Site(s):